

# Flight Case 2023 - committee information

## What is the goal of the committee?

The goal of the committee is to organize an international trip with design cases (Flight Case) and a study course in advance to prepare these cases (Flight Course). Flight Case is a yearly study trip that gives the opportunity to members of ID study association to get in touch with international companies and the design field within another culture. The committee arranges everything and is responsible for getting enough money to make the trip as fun as possible! With a group of eight, including one board member of the study association, you are able to create a trip that you like. Most people say about Flight Case; Work hard, party hard!

## How much time do you spend on it?

Every week you will have a **meeting** with the committee during a lunch break. You also have an **evening meeting** each week to work on your tasks in groups or individually.

During the acquisition phase you have to contact international companies two mornings or afternoons per week. Acquisition is quite some work, but if you do it all together and start on time, it can be a lot of fun! Closing a deal worth €10.000 euros gives you wings!

The committee will ask most time during the second semester; finalizing the acquisition phase (signing contracts, defining cases, managing expectations), planning the trip and organizing Flight Course. You will probably work on Flight Case for at least two days a week and you will participate in Flight Course. Be aware that it is not possible to do your full-time studies next to this. Together you will get everything ready before departure..!

## What do you get in return?

First of all, an awesome year with a great group of people. You will boost your international network and learn a lot about doing acquisition in other cultures. Besides that, being responsible for the biggest and only intercontinental trip of IDE is something to be really proud of and a great addition to your CV.

For now, the committee gets **3 ECTS**. This is not equivalent to the amount of hours you will spend, but it can help you a little bit during your masters. All participants get 3 ECTS for Flight Course and 3 ECTS for FlightCase. So, as a committee member, you will get 9 ECTS in total.

## How do you achieve all of this?

By doing a lot of different things! This is what you can expect..

- **Start** (right after summer holidays): In the beginning you will write a policy together, make a budget plan, choose the destination of FlightCase 2023 and get started!



- **Acquisition** (start as soon as possible): As mentioned before, you will do acquisition all together. You can think of: networking on LinkedIn, lots of calling and Skype meetings at crazy hours (because of the time difference!).
- **Promotion & Participant selection** (November until February): To get as many applications as the last two years, you will have to promote FlightCase among all master students. After the application deadline the participant selection starts and you will have to decide anonymously who will join FlightCase based on portfolio, motivation letter and CV. Besides the participants, you will have to look for two professors to join the trip too!
- **Prepare cases** (before Flight Course starts): Every deal with the company needs to be translated into an assignment for the students. What do the companies want from the students and how can you make the assignment as interesting as possible?
- **Plan Flight Course**: You will have to decide what the course looks like. You can plan workshops and lectures. Set deadlines for reports and presentations. What the course looks like this year still needs to be discussed (considering the new masters).
- **Plan Flight Case**: And of course you need to book flight tickets, hotels and other transportation. If you know your final budget, you can plan lots of fun activities and make sure you'll get a culture shock!
- **Flight Case**: During the trip everyone will have their responsibilities. Being in contact with the companies, being a travel guide, doing budget work. But don't worry, there is time enough to enjoy the trip the fullest. Some companies might even organize special dinners for the committee only...
- **Ending**: At the end you will make a showcase booklet and the final exploitation. After FlightCase you will evaluate the trip, so that you can give tips and tricks to the new committee.

## **Committee members**

In the committee you have the functions: Chair, Secretary, Treasurer, Commissioner of Acquisition, Commissioner of Cases, Commissioner of Activities and Commissioner of Publicity.

- Chair navigates the committee. Is responsible for the overall planning and overview, divides tasks and ensures that the other committee members can do their job in a pleasant way.
- Secretary documents all the information. Makes notes during meetings and supports the chairman in making the planning and keeping the overview. Makes sure the mailbox and the documents are structured.
- Treasurer is responsible for the financial part. Makes the budget and keeps track of the expanses.
- Commissioner of Acquisition makes an acquisition plan and ensures everyone contacts companies and is responsible for the collaborations.
- Commissioner of Programme (2x) are responsible for the cases. Navigates the case-leaders and organizes Flight Course. Are also responsible for booking flight tickets and hotels. Organizes group activities before and during the trip.
- Commissioner of Publicity is responsible for all the outgoing information. For example the information packages for companies, the posters and the showcase booklet. Keeps track of website and social media as well. Some graphic design experience is needed.

For more information, you can always send an e-mail to [secretaris-svid@tudelft.nl](mailto:secretaris-svid@tudelft.nl) or pass by ID study association.